



Applying for a job at Purple Orange

Thank you for being interested in our work. Please read this carefully, because it tells you about our organisation, how to apply for the job, the closing date, and when interviews will be held for shortlisted candidates.

About us

JFA Purple Orange is a social profit organisation with a deep commitment to people living with disability taking up their rightful place as valued members of mainstream community life.

Governed by a board where people living with disability hold the majority, our work has three main elements:

- Supporting people living with disability and their families to connect to good information and to each other, through mechanisms such as peer networks, capacity building, and collective advocacy
- Undertaking policy research and systemic advocacy so that Australia builds a more inclusive society and economy
- Building a body of work in storytelling, through video clips, podcasts and related publications, to amplify the voices and insights of people living with disability and their families

JFA Purple Orange supports flexible working arrangements for our team, including working from home and/or from our office. We are committed to supporting each team member's personal and professional development and we foster a culture of collaboration and positivity.

You can read more about our work here: www.purpleorange.org.au

People who work here bring a range of diverse experiences, and our group includes leaders living with disability. What everyone here has in common is a deep commitment to inclusion. The people who work here are well-organised self-starters who work highly collaboratively, are

ethical in their practice, and are results-focused. If that sounds like you, we'd love to hear from you.

Preparing your application

Take a look at the role description for the position/s that interest you, which are on the same web page as where you saw this document. Then write us a letter (addressed to Robbi Williams, CEO) telling us how your skills and experience are a good match for the position and our organisation. **Please include the name of the position/s you are applying for in the subject line of your cover letter.**

We'll also need to see your CV ('curriculum vitae', also called a resumé). Be sure to include the contact details of two referees. We won't contact them before talking to you first.

Be sure to include a contact email and phone number, as this is how we will contact you about your application.

Sending your application

If you have accessed this information via the online recruitment platform SEEK, please submit your application via SEEK. If you have accessed this information via a different channel, please email your application to skyek@purpleorange.org.au and include the name of the positions you are applying for in the email's subject line. We cannot receive hard copies of applications posted via regular mail.

If you have any questions about the role please call Skye on (08) 8373 8317 or email skyek@purpleorange.org.au

The closing date for all positions is 11.59pm, Sunday 17th January 2021.

Interviews

We expect interviews to take place in late January 2021, so it may be worth noting this in your calendar now, in case you are offered an interview.

Other jobs

If you think the roles we're currently advertising are not the right fit for you, but you'd like to stay in touch about any future opportunities, email us your CV and tell us what you're good at and why you'd like to work here.

Robbi Williams
CEO